

Present: Mike U. (Chair), Eric T. (Recorder), Aaron T., Andrea K., Kriss O., Susan K., Hsiang-Ping C.

1. Approval of Feb. 25, 2014, minutes
The Feb 25 meeting minutes were approved

2. Earth Day:
2014:

Video options:

Eric and Heidi put together 6 video options to show during Earth Day in the Reference Instruction Room. Of the 6 video options the committee selected 4, with topics on:

- Global Warming
- Eco Tourism
- Earth
- Extinction/Endangered Species

Eric will create a playlist including all the videos.

Other:

How will the activities be promoted? Kriss will contact Theresa to follow up on possible signage.

Exhibit:

Progressing and will be installed next Monday, March 31. The topic will be endangered species

Game:

Kriss spoke with Dave Smith about the recycling game board. He will look to find and update it and get it to us along with clean containers. If he cannot get the board we can do the game without it. The Writing Center is approved for a game location. Hsiang-Ping will coordinate the Earth Day recycling game again this year. Mike offered to assist.

2015:

Mike asked Anita about the possibility of using two cases for an Earth Day display on bicycles, but only one case is available.

3. Library Bicycle (Mike & Kriss)

Kriss and Mike met to discuss the library bicycle. They revised the proposal and Kriss is working on finishing the paperwork. Cliff will need to approve the rental fee and should be informed that the library will be responsible if the bike is stolen. Mike expects that the library bike will be available to rent by the end of the school year or perhaps the summer. It will be stored in the E-Token room near the south entrance.

4. New Business:

Library Events Coordination (Andrea)

A new committee was formed to coordinate library events. Michael Rodriguez and Sharon Ladenson are co-coordinators for the committee. Deborah Margolis, Thomas Padilla, Andrea Kepsel (LEC rep), Holly Flynn, and Theresa Moore are also involved. The committee's goal is to create a set of procedures to better manage scheduling and hosting events at the library. The committee will draft a checklist to ensure all events follow a similar procedure. Each event will have one "point person" who will be the main organizer, and they hope to reduce the number of evening events to about 1 per week. Systems created a separate calendar on Outlook for proposed events, so we can look at proposed schedules. Andrea will share a document from Mike Rodriguez on why the committee exists and his notes on the process. Andrea does not think that the new procedures will greatly change how LEC already plans for events. Kriss will share an older checklist for event planning with Andrea as a potential starting point for generating the new checklist. Andrea will stay on as the LEC representative to the committee.

Library Energy Education Sessions (Mike)

Mike attended the first Library Energy Education Session. About 16 people attended. The presentation offers recommendations on reducing energy use and should be used "as a compass, not a road map".

Some Key Points:

- The overall university's energy goals must include reliable energy (labs and buildings will always need electricity).
- Plug loads: only 13% of energy used campus wide, but still an area of potential energy savings. The university's goal of a 4-6% reduction would save up to 441 kw/h, which is a significant savings.
- Lighting: generates 40% of energy used across campus
- Library uses 400 kw/h when closed, but 800 when open. Does the library waste energy overnight? The difference could/should be greater. Is there a way to reduce energy use when the building is empty?
- Tip: If preparing to leave the office for an extended period of time, check for LED lights shining. Anything with and LED is using power and can be turned off.

- Drafty windows: Librarians have experienced icing on the inside of their windows this winter. Is there any way to deal with windows that are not sealed? It seems like a big energy waster. We will bring it up with the task force or ask a question about it at the second session.
- Jonah has acquired the powerpoint slides from the Library Energy Education Session and will use it to generate a infographic on energy use.
- LEC members that did not attend the first session should all try to go to the second session, which is on Thursday, March 27 at 1pm.

5. Go Green Trikes:

Mike knows a woman who is starting Go Green Trikes, a courier company using heavy duty, electrically powered tricycles. Mike thought we could hold a demo at the library after it is delivered. The owner would be there to answer questions. The committee agreed that it would be a good idea to hold such a “show-and-tell” in the summer.

6. Announcements:

Kriss:

Dave Smith anticipates staff from MSU Recycling will come to the library to swap on the paper recycling instructions tomorrow, March 26. We will need to let the staff know about the change. This will be the next Ecogram topic. The LEC is responsible to change the signs on recycling areas in staff areas; MSU Recycling will change any signs in public areas. Dave will provide the signs and also add some recycling bins on two west and basement west and remove some garbage cans.

Kriss:

LEC event tomorrow in Reference Instruction Room at 12pm. Supporting the Many Faces of Farming, members should try to attend

7. Ecogram Topic:

The Ecogram will be about the changing paper recycling standards. Aaron will make it today and pull the info from the MSU Recycling website and we will try to get it out ASAP. The committee should review the contents to make sure it is clear and easy to understand.

8. Next meeting: 4/22/2014 – Chair: Eric T. / Recorder: Aaron T.